



RENUKA SHIKSHAN PRASARAK MANDAL'S
RENUKA COLLEGE

Near Bank of India, Besa, Nagpur - 37.



Late Shree. Eknathji Gedam
Founder President RSPM, Nagpur

Telephone No. 07103-281455

Email :- renukamv.ngp@gmail.com

website : www.renukacollege.org

President : Shri. Himanshu Gedam Mb. : 9881170680

Principal : Dr. Jyoti Patil Mb. : 9422807224

Ref.no. - / RCLAQAR/129/18

Dated: - 25 /04/18

To,
The Director
National Assessment and Accreditation Council (NAAC)
Nagarbhavi, Bangalore - 560 072

Sub: Submission of AQAR for 2017-18 bearing Track ID -MHCOGN26592.

Respected Sir,

I, hereby, submit the Annual Quality Assurance Report (AQAR) of Renuka College, Besa, Nagpur, Maharashtra bearing NAAC Track Id MHCOGN-26592 for the session 2017-18 (duration 15th June to 30th April 2017-18). The AQAR has been prepared as per the guidelines and format provided by NAAC and necessary annexure is enclosed herewith.

Kindly accept and acknowledge the same,

With regards
Yours faithfully

Dr Jyoti Patil
Principal
Renuka College,
Besa, Nagpur.
Principal
Renuka College
BESA Near BOI, Nagpur-37



The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Session 2017-18 (15th June to 30th April)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Renuka College

1.2 Address Line 1

Besa

Address Line 2

Near Bank of India

City/Town

Nagpur

State

Maharashtra

Pin Code

440037

Institution e-mail address

renukamv.ngp@gmail.com

Contact Nos.

07103-281455

Name of the Head of the Institution:

Dr.JyotiPatil

Tel. No. with STD Code:

07103-281455

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.01	2017	22 nd Jan 2022
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

20th June 2015

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

**Rashtrasant Tukadoji Maharaj Nagpur
University, Nagpur.**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

N.A.

University with Potential for Excellence

N.A.

UGC-CPE

N.A.

DST Star Scheme

N.A.

UGC-CE

N.A.

UGC-Special Assistance Programme

N.A.

N.A.

UGC-Innovative PG programmes

N.A.

Any other (*Specify*)

N.A.

UGC-COP Programmes

√

2. IQAC Composition and Activities

2.1 No. of Teachers

09

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Faculty

Non-Teaching Staff

Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

- The use of ICT in Teaching Learning

2.14 Significant Activities and contributions made by IQAC

- The Career Guidance & Counseling Cell has been made proactive for competitive exams, soft skills and employability.
- The Internal Academic Audit is initiated to streamline curriculum transaction and research development.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • To revamp the college website. • To conduct Internal Academic Audit. • To adopt new village at Dongergaon by N.S.S • To Purchase Library Software to make it Automated • To organize Guest lectures on Competitive exams and new avenues of employability & entrepreneurship. • To induct Orientation Programme for first year students. • To begin Intensive programme before the University exams. 	<ul style="list-style-type: none"> • Revamped • Conducted • Adopted Dongergaon and N.S.S Camp was held at newly adopted village • Library Automation is in Processes • Special Guest Lectures were organized on Competitive exams, employability & entrepreneurship. • Inducted Orientation Programme smoothly. • Successfully organized Intensive Programme

* Attach the Academic Calendar of the year as Annexure – I : Attached as Annexure-I.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- The AQAR was approved by LMC

Criterion – I**1. Curricular Aspects****1.1 Details about Academic Programmes**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02		01	02
PG Diploma				
Advanced Diploma				01
Diploma				01
Certificate				01
Others				01
Total	02		01	06

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options**(ii) Pattern of programmes:**

Pattern	Number of programmes
Semester	B.A. & B.Com I & II.
Trimester	
Annual	B.A. & B.Com III.

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- The semester pattern has been introduced for B.A I & B.Com I since 2016-17 .The syllabi have been divided into odd and even semester so as to evaluate the students throughout the year. The Syllabi are Updated and reviewed by University after every three years

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	10	09	01		

2.2 No. of permanent faculty with Ph.D. 07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
		02								

2.4 No. of Guest and Visiting faculty and Temporary faculty 10

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	02	21	
Presented Papers	02	20	
Resource Persons		01	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The use of ICT has been incorporated in teaching and learning.
- You Tube Videos are being used regularly besides conventional black board teaching.
- Blog has been created by teachers to facilitate the students for learning.
- Group discussions and Peer Group Learning.
- Continuous evaluations through assignments, presentations, viva voce and quizzes.
- Educational tour for giving firsthand experience to the students.

2.7 Total No. of actual teaching days

during this academic year

186

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The institution has commenced internal assessment of the students for B.A. & B.Com I since the introduction of semester pattern by the university from 2016-17. The key area of internal assessments are as follows

- Attendance
- Unit Test & Term exams of the college
- Presentation
- Viva Voce
- Assignments
- Multiple Choice Question

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

02

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

86%

2.11 Course/Programmewise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. III	24	--	01	06	03	41.66%
B.Com.III	43	--	00	15	06	48.83%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC has formed the discipline committee to observe the classes being conducted smoothly by the faculty members regularly.
- The committee takes the feedback of the students in black and white on monthly basis related to teaching method of the faculty and completion of syllabus.
- The IQAC works upon to sort out the problems of the students by communicating the doubts and difficulties of the students to the respective teachers in the meeting presided over by the principal.
- Feedback from all the stakeholders is also taken.

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	05
Summer / Winter schools, Workshops, etc.	01
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08			
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has encouraged the faculty members for pursuing doctoral degree and minor and major research projects. The IQAC also motivates the faculty members to publish their books and research articles in the UGC approved journals. The students are also motivated for research development activities.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	09	
Non-Peer Review Journals	01	12	
e-Journals		07	
Conference proceedings		12	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL			
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number	year
National	Applied		
	Granted		
International	Applied		
	Granted		
Commercialized	Applied		
	Granted		

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institution in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: University Level State level

3.22 No. of students participated in NCC events:

National level	International level	<input type="text"/>	<input type="text"/>
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	University level	<input type="text"/>	State level	<input type="text"/>
3.23 No. of Awards won in NSS:	National level	International level	<input type="text"/>	<input type="text"/>

	University level	<input type="text"/>	State level	<input type="text"/>
3.24 No. of Awards won in NCC:	National level	International level	<input type="text"/>	<input type="text"/>

	University level	<input type="text"/>	State level	<input type="text"/>
3.25 No. of Extension activities organized	National level	International level	<input type="text"/>	<input type="text"/>

University forum	<input type="text"/>	College forum	<input type="text" value="01"/>
NCC	<input type="text"/>	NSS	<input type="text" value="04"/>
		Any other	<input type="text" value="02"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The college has carried out the following activities under Institutional Social Responsibility
 - The college has donated Rs. 3320 to the NGO-**Shantivan**, an orphanage that provides shelter, food and education to the orphans, poor, needy for the betterment of their future.
 - 2400 has also been donated to **Communal Harmony Center**, New Delhi by Govt of India.
 - The used clothes, slippers, shoes, bags, bed sheets (reusable articles) have been given to the NGO –**Goonj**.
 - Organized the programme of **Sickle Cell** in which sickle test has been conducted of the students and those who have been found positive have been guided.
 - Cleanliness drive on ‘2nd Oct ‘at the various junctions.
 - N.S.S unit of the college organized cleanliness drive at its newly adopted village Dongergaon, Umred.
 - N.S.S unit of the college conducted the survey on the socio and health related problems of the Dongergaon , village, Umred.

- Tree Plantation Drive was organised in and around the college campus as many as fifty have been planted.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	882. sq. mts			
Class rooms(Number of classrooms)	08			
Laboratories(Number of Laboratories)	02			
Seminar Halls (Number)	01			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	01	01		
Value of the equipment purchased during the year (Rs. in Lakhs)		69,600		
Others		50,000		

4.2 Computerization of administration and library

- Online Accounting Software has been bought to bring efficacy and precision in accounting.
- The College has purchased Library Automation Software (Web Application) for streamlining the work of library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	999	1,09,839	186	44,661	1185	1,54,500
Reference Books	1240	4,02,058	52	12947	1292	4,15,005
e-Books	N-List	5,500	N-List	5,700		
Journals&Magazine	14	19,000			14	19,000
e-Journals	N-List	5,500	N-List			
Digital Database						
CD & Video	70	Nil	06	Nil		
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	35	20	35	00	01	09		06
Added								
Total	35	20	35	00	01	09		06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- The college has conducted two days training workshop on ICT for faculty members to bring efficiency and efficacy in their computer related activities.
- One day training programme was conducted on Teaching through Techno Tools to incorporate techno tools in teaching learning.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1,36,690
ii) Campus Infrastructure and facilities	68,000
iii) Equipments	70,000
iv) Others	50,000
Total :	3,24,690

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Contribution of IQAC in enhancing awareness about Student Support Services ·
- Orientation Program is conducted for the newly admitted students and is provided information on all support services, examination pattern, library, sports, N.S.S, Wi-Fi, Xerox facility,internet and discipline.
- The IQAC through its concerned committees prepares the College prospectus and Academic Calendar and updates college website which provides all the information to the stakeholders.
- Career Guidance & Counseling Cell conducts various programmes to create awareness among the students about varied competitive exams.
- Updates on notice boards and college website to ensure active participation by students in various activities.
- Announcements during morning assembly.
- The Teacher-Mentor Scheme – All the students personally guided.
- Support is further strengthened by activities conducted by various committees and cells.
- Student Welfare Scheme – For financing the poor students

5.2 Efforts made by the institution for tracking the progression

- Feedback from all stakeholders from time to time.
- Interaction with Parents in Parents' Meeting.
- Continuous Evaluation and Assessment of the Students.
- Teacher mentor scheme.
- Result analysis.
- Alumni Association.
- Students are guided for higher studies by the staff.
- Career Guidance and counseling cell

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
379			

(b) No. of students outside the state

03

(c) No. of international students

NIL

Men	No	%	Women	No	%
	204	53.82%		175	46.17%

Last Year 2016-17									This Year 2017-18								
General	SC	ST	OBC	Physically Challenged	NT	SBC	Minority	Total	General	SC	ST	OBC	Physically Challenged	NT	SB	Minority	Total
22	92	21	200	05	20	13	05	378	32	92	18	182	03	32	17	03	379

Demand ratio

Dropout 13%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Facilitation Center has commenced for competitive exams.
- Weekly class for competitive exams has been started.

No. of students beneficiaries

15

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counseling and career guidance

- Seminar on Competitive Preparatory Workshop.
- Guest Lecture on Self Confidence through Management
- Guest Lecture on Confidence Building.
- Guest Lecture on Job Opportunities in Present Scenario.
- Guest Lecture on Life Skills
- Guest Lecture on Entrepreneur Development.
- Workshop on "Photography".
- Guest Lecture on Competitive Exams Introductory Workshop.
- Guest Lecture on Self Development
- Guest Lecture on Financial Literacy.
- Introductory Workshop on 'CET' for MBA.
- Workshop on Securities and Exchange Board of India.
- Guest lecture on Social Media Mahamitra.
- Workshop on Fundamentals of Computers.
- Guest Lecture on Communicative English.
- E3 (English for Enhancement and Employability) is conducted during summer for college students as well of the vicinity to improve their communicative English and develop their personality.

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	
04	175	04	05	

5.8 Details of gender sensitization programmes

- Women Cell has screened the movie that addressed the issues of Gender.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	10	10,000/-
Financial support from government	207	11,47,385/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NO

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

Our sole vision is to nurture, nourish & chisel the student specially to make them self –reliant, self-sufficient and knowledgeable citizens to contribute to the all round progress of the society.

Mission defined by the college:

To develop the institution into a reputed brand name for excellence in academics and empower the student with higher learning and research capabilities through dynamic and value based education for global competency and strength of character.

6.2 Does the Institution have a management Information System?

Yes, The College has Management Information System Software for providing payment receipt to the students, Identity Card, Bonafide Certificate and Transfer Certificate.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Developed and designed by RashtrasantTukadojiMaharaj Nagpur University, Nagpur

6.3.2 Teaching and Learning

- The college conducts a one week Orientation Programme for the first year students to introduce them to the Semester Pattern for providing information on distribution of marks, theory and practical examinations, internal assignments and viva voce .
- The use of ICT in regular teaching has been incorporated and will be augmented with the passage of time.
- The Faculty gives assignments to the students as well as the projects to prepare PPT and are asked to the students to give presentation with the help of PPT.
- Peer Group Learning, Quizzes, Group Discussion and Students Seminar are conducted regularly
- The blogs have been created by teachers to put their resource material for the assistance of the students.
- The Intensive Classes are conducted before the university exams for solving the doubts and difficulties of the students.

6.3.3 Examination and Evaluation

- Continuous evaluation through different methods like internal assessment such as assignments, presentations, projects, viva voce and surprise test.
- Four Unit tests and two term exams are conducted annually.
- Examination committee makes sure the examinations are conducted smoothly.

6.3.4 Research and Development

- The IQAC encourages the faculty members for research activities.
- The students are motivated for social survey.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library with automation facilities.
- Two Computers are placed in the library with net connectivity for the students for research activities.
- Reprographic and scanner facilities are available in the library.
- Computer lab has 20 computers with net connectivity for the faculty members and students.
- Wi-Fi Facility is provided to students for research development activities.
- Gymnasium to keep students feet and healthy.
- CCTVs to monitor students.

6.3.6 Human Resource Management

- Faculty and Staff are encouraged to participate in Faculty Improvement Programme, Conferences and Seminars.
- The college provides the facilities of Computer with net connectivity, xerox, scanner and Wi-Fi to optimize their work.
- Placements of Faculty members are done promptly.

6.3.7 Faculty and Staff recruitment

- Recruitment is made as per the norms of UGC, Govt of Maharashtra and Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur.

6.3.8 Industry Interaction / Collaboration

- Educational tour and Industrial visits are organized to give firsthand experience to the students

6.3.9 Admission of Students

- Prospectus
- Brochure
- Local Newspapers
- Website

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	External Experts
Administrative			Yes	External Experts

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A

6.11 Activities and support from the Alumni Association

The Alumni take active participation in cultural programme of the college and help their junior in organizing various programme.

6.12 Activities and support from the Parent – Teacher Association

Two meetings are conducted annually for interaction & feedback.

6.13 Development programmes for support staff

Training programmes are conducted for them.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation to mark special occasions in and around the campus.
- The campus is made Plastic bag free.
- Rain water harvesting is made to recycle the water and use it.
- Fans, lights, and computers in classrooms, labs and other places are switched off when not in use to save energy.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The college has chosen two students as news reporters to take active participation in the venture began by Maharashtra Times - a reputed Newspaper. These students prepare the news reports of the college activities which have been published in the newspaper.
- Impact: The students are motivated to improve their creativity and analytical faculties and it also encourages other students towards creative writings.
- The Career Guidance and Counseling cell has begun weekly free coaching classes on Saturdays to prepare the students for Railways, Banking, Staff Selection Commission, and MPSC and Other Competitive exams for the students.
- Impact-Students are being motivated towards competitive exams and they are preparing simultaneously for competitive exams along with their regular studies.
- The Library Department has commenced to conduct the weekly test for the students on Current affairs to broaden their horizon of knowledge.
- Impact-The students read the news paper regularly in order to be in touch of the current affairs.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- College Website is revamped.
- Library has been automated.
- N.S.S has adopted Dongergaon as newly adopted village where activities of camp were organised.
- Career Guidance & Counselling Cell conducted special lectures on Competitive Exam and Soft Skills.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- **Madat- ‘Service to Society for responsible citizens’ (Annexure – II)**
- **Udaan- ‘Empowering the emancipated (Girls)’ (Annexure-III)**

7.4 Contribution to environmental awareness / protection

- Tree Plantation Drive is organized in and around the Campus.
- The Guests of the programme are welcomed by presenting saplings for initiating the Green Drive .
- Rain Water Harvesting to used rain water for gardening.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- 100% result in Thirteen Subjects in University Exams.
- The Faculty Members are highly qualified and dedicated.
- Some of the Teachers are Research Supervisor.
- Conducive atmosphere for research and development.

Weakness

- Overburdened Teaching Staff.
- Classes & Computer Lab need to be modernized.

Opportunities

- PG Courses can be introduced.
- Recruitment Drive to be organized
- More Linkages and collaboration can be made.
- Scope for Faculty exchange programme

Challenges

- Most of the students are first generation learners.
- They come from financially poor family.
- The students are engaged in temporary job.
- Gap between Industrial Requirements and University Curriculum.

8.Plans of institution for next year

- To conduct IQAC workshop.
- To initiate MOOC (Massive Online Open Course) for students.
- To organize more workshops on ICT for Faculty Members for making Teaching Learning engrossing and entertaining.
- MIS (Management Information System software is to be develop

Name : Asst.Prof. Abdul Shamim

Name : Dr. Jyoti Patil

Signature of Coordinator -IQAC

Principal & Chairperson-IQAC

RENUKA COLLEGE NAGPUR
ACADEMIC CALENDER
SESSION 2017--18

A) Academic Calendar for the courses conducted as per Annual Pattern for session 2017-18

1. TERM AND VACATION

- FIRST TERM : 15/06/2017 to 15/10/2017
- WINTER VACATION : 16/10/2017 to 14/11/2017
- SECOND TERM : 15/11/2017 to 30/04/2018
- SUMMER VACATION : 01/05/2018 to 14/06/2018
- THE ADMISSION COMMITTEE WILL REPORT THREE DAYS PRIOR TO DECLARATION OF HSSC RESULTS

2. ADMISSION

- LAST DATE OF ADMISSION : 07/08/2017
- LAST DATE OF ADMISSION WITH PRIOR PERMISSION OF THE VC : 07/09/2017

3. LAST DATE OF SUBMISSION OF ENROLMENT FORMS TO THE UNIVERSITY

: WITHIN 15 DAYS FROM THE LAST NOTIFIED DATE OF ADMISSION

4. HOME EXAMINATION

UNIT TEST

- FIRST UNIT TEST : 21 Aug to 29 Aug 2017
- SECOND UNIT TEST : 22 Sept to 29 Sept 2017
- THIRD UNIT TEST : 16 Dec to 23 Dec 2017
- FOURTH UNIT TEST : 22 Jan to 29 Jan 2018

TERM EXAMINATIONS

- FIRST TERM EXAM. : 06 Oct to 14 Oct 2017
- SECOND TERM EXAM. : 22 Feb to 28 Feb 2018

5. MEDICAL/PHYSICAL EFFI. TEST (COMPULSORY FOR ALL STUDENTS)

- B. A. I, II & III : 04/12/2017to 06/12/2017
- B. COM. I,II & III : 07/12/2017 to 09/12/2017
- XI& XII ARTS & COMM. : 11/12/2017 to 13/12/2017

6. UNIVERSITY WINTER EXAMINATION Annual Pattern Semester pattern

- COMMENCEMENT OF EXAM. : 03/10/2017 **(Annual Pattern)**
- a) Regular Students in odd semesters : 24/10/2017 } **(Semester pattern)**
- b) Failure students in even semesters : 03/10/2017
- LAST OF RECEIPT OF EXAMS. FORMS
- ❖ REGULAR STUDENTS : 15/07/2017**(Annual Pattern)**
: 31/08/2017 **(Semester pattern)**
- ❖ EXTERNAL STUDENTS : 15/05/2017**(Both Pattern)**
- ❖ OLD EX-STUDENTS : 15/05/2017**(Annual Pattern)**
- ❖ EX-STUDENT OF IMMEDIATELY : WITHIN 15 DAYS FROM
THE DATE OF DECLARATION OF
THE RESULT OF SUMMER EXAM

7. UNIVERSITY SUMMER EXAMINATION

- COMMENCEMENT OF EXAM. : 20/02/2018
- 1) Regular Students in odd semesters : 13/03/2018 } **(Semester pattern)**

2)Failure students in even semesters : 20/02/2018

- **LAST DATE FORRECEIPT OF EXAMS. FORMS**
- A) REGULAR STUDENTS : 01/12/2017 **(Annual Pattern)**
: 15/01/2018 **(Semester pattern)**
- B) EXTERNAL STUDENTS : 15/10/2017**(Both Pattern)**
- C) OLD EX-STUDENTS : 15/10/2017 **(Annual Pattern)**
- D) EX-STUDENT OF IMMEDIATELY : WITHIN 15 DAYS FROM
THE DATE OF
DECLARATION OF THE
RESULT OF WINTER EXAM

8. DECLARATION OF RESULTS : AS PER GOVERNING
PROVISIONS OF THE ACT.

ACADEMIC PLAN

FIRST SESSION

MAY	14/05/2017	BIRTH ANNIVERSARY OF LATE SHRI EKNATHJI GEDAM (FOUNDER OF RENUKA SHIKSHAN PRASARK MANDAL)
JUNE	05/06/2017	WORLD ENVIRONMENT DAY
	15/06/2017	<u>FIRST SESSION BEGINS</u>
	16/06/2017	DEATH ANNIVERSARY OF LATE SHRI EKNATHJI GEDAM (FOUNDER OF RENUKA SHIKSHAN PRASARK MANDAL)
	21/06/2017	INTERNATIONAL YOGA DAY
	19 to 24 Jun 2017	<u>ORIENTATION PROGRAMME</u> (INTRODUCTION OF ALL THE SUBJECTS)
JULY	11/07/2017	WORLD POPULATION DAY
	25/07/2017	FRESHERS DAY
AUGUST	01/08/2017	LOKMANYA TILAK PUNYATITHI
	08/08/2017	KRANTI DIN
	09/08/2017	RANGANATHAN JAYANTI
	15/08/2017	INDEPENDENCE DAY
	29/08/2017	MAJOR DHYANCHAND JAYANTI (SPORT DAY)
SEPTEMBER	05/09/2017	TEACHERS DAY (DR. RADHAKRUSHNAN JAYANTI)
	08/09/2017	WORLD LITERACY DAY
	24/09/2017	NSS FOUNDATION DAY
	27/09/2017	RANGANATHAN PUNYATITHI
	30/09/2017	LAXMINARAYAN DAY
OCTOBER	02/10/2017	GANDHI JAYANTI (SHRAMDAAN)
	11/10/2017	RASHTRASANT TUKDOJI MAHARAJ PUNYATITHI
	06 to 14 OCT 17	<i>FIRST TERM EXAM.</i>
	15/10/2017	READING INSPIRATION DAY
	15/10/2017	<i>FIRST SESSION END</i>

SECOND SESSION

NOVEMBER	15/11/2017	<i>SECOND SESSION BEGINS</i>
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	26 /11/2017	CONSTITUTION DAY
DECEMBER	06/12/2017	DR. AMBEDKAR PUNYATITHI
	04 to 13 DEC 2017	MEDICAL/PHYSICAL EFFI. TEST
	26 to 31DEC 2017	NSS CAMP
	30/12/2017	<u>ANNUAL SPORTS DAY</u>
	31/12/2017	<u>CULTURAL DAY</u>
JANUARY	03/01/2018	SAVITRIBAI FULE JAYANTI
	12/01/2018	SWAMI VIVEKANAND JAYANTI
	26/01/2018	REPUBLIC DAY CELEBRATION
FEBRUARY	05 to 10 FEB 2018	<u>INTENSIVE COACHING PROGRAMME</u> (FOR COMPLETE COURSE REVISION)
	19/02/2018	SHIVAJI MAHARAJ JAYANTI
	20/02/2018	<u>FAREWELL PROGRAMME FOR STUDENTS</u>
	20/02/2018	MARATHI LANGUAGE DAY
	22 TO 28 FEB 2018	<u>SECOND TERM EXAM.</u>
MARCH	08/03/2018	INTERNATIONAL WOMEN'S DAY
APRIL	11/04/2018	MAHATMA FULE JAYANTI
	14/04/2018	WORLD KNOWLEDGE DAY (DR.AMBEDKAR JAYANTI)
	30/04/2018	RASHTRASANT TUKDOJI MAHARAJ JAYANTI
MAY	01/05/2018	MAHARASHTRA DIN

Best Practice –I

1. Title of the practice: PROJECT MADAT

Motto: ‘Service to Society for responsible citizens’

Context:

Our institute, Renuka College which is affiliated to RTM Nagpur University is situated in the remote corner of south Nagpur constituency where we get students from nearby villages and suburban areas. Keeping in mind their problems of day-to-day working and in an attempt to help the local administration, the college has come up with this unique project, ‘Madad’ (HELP). Under the project we help the students in getting benefits of Govt. oriented programmes and policies for students such as making Aadhaar Card, obtaining students’ driving license, blood donor card, making voting and other smart link cards and various scholarships. We organize camps for getting the students enrolled in such ventures.

Goal:

- To facilitate the process of Govt. schemes for the benefit of the students like obtaining driving license in college campus, with vehicle insurance
- To help the students in various activities that make them responsible citizens by opening bank account for money transaction
- To help the students in obtaining various legal documents to become law-abiding citizens
- To contribute in the nation building in the broader perspective by implementing govt. run schemes and policies such as making voter ID card
- To support the students financially as well in obtaining the legal documents such as aadhaar card, student insurance, and accident insurance
- To motivate the students to follow a culture of discipline and integrity.
- To make the students aware about their health, hygiene and computer related by following many govt. initiatives such as Swachh India, Skill India, and digital India

Practice:

- 2012-13: 1. Opened Bank accounts of 54 students
2. Blood donor cards of 88 students
3. Fees of 10 students were paid from student welfare fund
4. Obtained 25 students’ driving licenses by organizing a camp
5. 40 students were registered for Aadhar card
- 2013-14: 1. Under Student Welfare Fund 7 poor students’ admission fees were paid
2. Opened account of 64 students in a nationalized bank
3. 81 students were given blood group card after blood group checkup
4. Awareness camp to make Election card and exercising voting necessarily
5. Helped 46 students in obtaining Aadhar card.

- 2014-15: 1. Helped 50 students in obtaining their Election cards and made their entry in the approved voting list
 2. Gave special training to 50 students for functional Hindi/ professional Hindi for office communication
 3. Admission fees of 08 needy students were paid from Student Welfare fund
 4. Opened bank account of 70 students in a nationalized bank
 5. Issued blood donor's card after blood group check up of 80 students
 6. Driving license of 45 students made by organizing contact camp at college
 7. Helped in obtaining Aadhar card of 57 students
- 2015-16: 1. Driving license procedure of 50 students was processed after motivating them to make their driving license
 2. Admission fees of 10 students paid from Student Welfare Fund.
 3. Opened Bank account of 44 students in a nationalized bank.
 4. Blood donation card issued to 65 students after blood group check up.
 5. Aadhar card and election card link process done of 122 students and locals.
 6. Election cards of 65 students were made by organizing camp.
 7. Functional Hindi training provided to the students for better job opportunity.

Evidence of Success:

7.3 Best Practice I-Table showing the benefits availed by the students from Madaat 2017-18

Date	Activity	Beneficiaries
31 July	Voter ID drive	29 Students
30 Aug.	Driving license registration drive	11 Students
25 Sep.	E-mail ID creation drive	50 Students
20 Dec.	Bank Account opening drive	25 Students

Problem Encountered and resources required:

Since this project is about bringing a social change by connecting the students with the main stream by getting them voting rights, aadhaar card, blood donor card, bank account and other such ventures, there is hardly any financial liability. There is hardly any dark side of this project, as it works solely on the teachers' motivation and dedication for the work. The in-charge teacher is fully dedicated to such drives undertaken under this project.

Best Practice –II

Annexure III

1. Title of the practice: PROJECT UDAAN

Motto: 'Empowering the emancipated (Girls)'

Context:

In today's world we can see that women are not safe even in their homes and the atrocities on women are increasing. The woman in any society is an indicator of the overall progress of that society. Since Our institute, Renuka College is a co-education institute; we also get girl students also from nearby villages and suburban areas. Keeping in mind girls' multifarious problems which they encounter in any working place and in an attempt to empower them, the college has come up with this unique project, 'UDAAN' (Flight). Under the project we help the girl students by making them aware of health, hygiene, women related laws, self-defence and safety. We conduct various programmes to orient them in female related problems and challenges. As per govt. directives to keep a sanitary vending machine, we provide them this facility free of cost as and when it is required. Giving them training in self-defence and safety tips is our prime objective. Moreover they need awareness in health and hygiene related issues.

Goal:

- To sensitize the girl students regarding health and hygiene issues by organizing training programmes, seminars and checkup camps.
- To help the girl students in dealing with legal hassles regarding sexual harassment, molestation and exploitation by arranging legal counseling and personal counseling.
- To provide them free sanitary napkins in college premises as and when required by them
- To provide them training in self-defence for their personal security and safety such as yoga, karate and new safety gadgets and tricks.
- To boost their confidence through motivational and confidence building initiatives through rallies, slide shows, film screening, street plays on women related issues.
- To motivate the girl students to emulate the trend setter women achievers who braved all the opposition to pave their path of success.
- To give them counseling for job opportunities and job oriented training as well as placement drive specially for women
- Under Govt. initiative of "Betibachao, betipadhao" we make them ambassadors and volunteers to conduct various awareness programmes like street-play, rally, poster competition etc.

Practice:

1. The college has initiated in providing free sanitary napkins to the girl students in college premises. We have an efficient service network, through which we help the students in distress. This initiative has been in force since 2011.
2. The college has given karate/yoga training to 20 students for their personal safety in 2013-14 and 35 students in 2014-15.

3. In our college there is an independent Woman Cell since 2009 which monitors all women related issues. Under this cell, Anti sexual harassment cell, internal complaint cell work to ensure their safety and security in the college premises.
4. To keep the girl students fit and healthy we also provide them special yoga training in which almost all the girl students are imparted such training and since last two years we conduct special yoga training on the occasion of International yoga Day on 21st Jun.
5. To empower the girls students with broader awareness regarding women related issues we regularly organize legal counseling seminars, family counseling and health checkup and women related safety issues under Women cell.

Evidence of Success:

1. Girl students in our college feel free and confident after the inception of Woman Cell under project 'Udaan'.
2. Gender sensitization has been picked up since the inception of this project as boys are also made aware of women related issues, like domestic violence, female foeticide mutual respect etc.
3. Free distribution of sanitary napkins is something really unique and girl students feel more confident in attending regular classes.
4. After imparting health and hygiene tips, there is evident change in the health related issues of the students. Every year such camps are organized.
5. After imparting karate training and guidance in personal safety, our girl students are confident enough to face any such untoward incident. We feel proud in registering that a girl was accosted by some miscreants but the girl handled them quite confidently and overpowered one of them to handover the police.

Problem Encountered and resources required:

Since this project is about bringing a social change by boosting courage and confidence of the girl students, there is hardly any opposition for this initiative. On the contrary a few boys of our college join hands with girl students in awareness drives such as street play and rallies. They also volunteered in making girl safety squad. There is hardly any financial requirement in this project.

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